

Michael Servetus Unitarian Universalist Fellowship  
Minutes of the Worship Committee  
October 13, 2004

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Attendance

Members: Marvin Benson, Marilyn Hall, Erica Kelley (Music Committee Liaison), Tracy Reilly Kelly, Kate Rae, Nora Siegfried (Chair), Jack Slingerland (Scribe)

Staff: (Our minister, Mark Gallagher, was on vacation.)

1. Meeting Begins at 7:00 pm.

- Nora provided the opening reading.
- Group reading of the Process Covenant.
- Check-in

2. Minutes of September Meeting

The minutes and highlights of the September 8, 2004, meeting of the Worship Committee were approved. [M Kate, S: Marvin]

### 3. Successes (Things we done good)

- Worship Workshop with Rev. Elizabeth Greene. (We even got a "fan letter".)
- High quality Sunday services have continued
- Progress in analyzing gremlins in the sound system
- Thanks to Gretchen for her speaker scheduling
- Thanks also to Kate for the lunch at the worship workshop

### 4. Change for the World

Marvin and Kate agreed to revise and extend Leslie's work to produce a job description for the Change for the World Coordinator. They were to report back at the November meeting.

### 5. Recruitment of Speakers

On October 5<sup>th</sup> Gretchen Meyer resigned from the Worship Committee. This means we need a person to take on recruitment of outside speakers. Nora proposed an "interim" replacement to serve until summer, 2005.

Nora asked Jack to take on this task. He agreed. The job description for this position needs to be updated. Jack agreed to have a draft ready for consideration at the December meeting.

### 6. Jeremy Taylor

Mark reported on his exchange of correspondence with Rev. Taylor. The committee expressed their appreciation for Mark's letters. They were both diplomatic and forthright.

### 7. Holiday Services

Robbie Bertram and Lee Haskin have agreed to jointly handle the Arrangement Coordinator position for the Christmas Eve services.

Erica is coordinating with Nancy and the Chime Choir so that we don't all do the same Christmas songs.

Subject to clearing it with the Minister and the Director of Religious Education, we decided to have only one service at 10:00 am on December 26th.

January 2<sup>nd</sup> Candle Lighting Service: Tracy and Clancy Kelly will lead this service. Jack will send her the script and order of service from last year's service.

Christmas Eve Collection: Nora agreed to handle this. We wish to have the same institutions as last year receive the offering. Those groups were: MLK Elementary, McLaughlin Middle School, and the YWCA's Safe Choice (shelter for battered women). Nora will:

- Write a Servetan article about the Christmas Eve collections
- Submit the appropriate application to the Stewardship Committee to have our charities approved to receive the money.

### 8. Program Leaders

A question was raised about whether or not services like the RE Pageant would require a Sr. Program Leader - or whether those putting on the service would provide their own worship leaders. One person

thought we had previously decided that we'd require Sr. Program Leaders for all such services.  
[Scribe: Nora's subsequent perusal of past minutes could find no such decision.]

## 9. Financial Status

The financial report from the bookkeeper shows that we have spent \$1,000 on speakers as of the end of September (which should include Elizabeth's Greene's October 3<sup>rd</sup> service since the check was drawn in September.) That leaves \$1,750 in the speaker budget. We currently are committed for an additional \$750 ( 3 speakers @ \$250 each). That leaves \$1,000 in the budget with only a couple of Sundays to fill.

## 10. Application for Service

Nora led a brainstorming / discussion on what might be the elements of such an application. Some of the ideas presented were:

- "The Five Points of Any Service" (A document we used some years ago. It needs to be found and shared.)
- What goes in?
  - Contact information
  - Credentials of the speaker (Who are they? How long a UU?)
  - References
  - Theme of proposed service
  - What's the point of the service? (Educate, etc...)
  - How does it relate to our UU Principles?
  - How does it relate to our MSUUF mission?
  - How would the proposed presentation fit with the normal liturgy?

## 11. Future Opening/Closing Responsibilities

Results of the sign-up sheet:

- November 10: Kate
- December 8: Jack
- January 12: Mark
- February 9: Marvin
- March 9: Marilyn
- April 13: Mark
- May 11: Nora
- June 8: Tracy

## 12. Next Meeting

The next meeting will be the second Wednesday of the month, November 10<sup>th</sup>, 2004, in the MSUUF Library.

## 13. Closing

Meeting adjourned at 9:00 pm.

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#### 14. For Specific Future Agendas

- November, 2004: Kate and Marvin to present draft of job description for Change for the World Coordinator.
- December, 2004: Jack to present draft of job description for Outside Speaker Recruiter.

#### 15. BIN: Maybe We'll Get to It Sometime. Expires After 6 Months

- Develop an application process to be used by those who wish to propose providing a worship service. [Placed in BIN in February, 2004. Expires July, 2004. Visited June, 2004. New expiration December, 2004. Discussed July 2004. Next expiration January, 2005]
- Recognition of Birthdays. [Introduced January; Placed in BIN in February. Discussed, then deferred in March. Expires July, 2004. Visited June, 2004. New expiration December 2004]
- Extension worship services in outlying areas as a way of strengthening ties between remote Servetans and MSUUF. Discussed at the July, 2004, meeting. Placed in BIN pending plans being developed for the Next Big Thing. [Placed in BIN in July, 2004. Expires January, 2005.]
- Survey Servetans who live in outlying areas as to how MSUUF could better serve them. [Placed in BIN in July, 2004. Expires January, 2005.]
- Consider Beth Brown's concerns about possible inconsistencies in our use of language in the liturgy. [Deferred to August, 2004, then not considered. Expires January, 2005]
- Job description for the coordinator of the Change for the World program. [Placed in BIN in August, 2004. Expires February, 2005]